Highlander Orientation for Transfers Participation Agreement

(It is highly recommended that you print this page for your records.)

In submitting my request to register for the **Highlander Orientation for Transfers** (referred to as “Highlander Orientation”) program for new transfer students at the University of California, Riverside, I acknowledge I have read, understand, accept and agree to the terms and conditions below:

I. HIGHLANDER ORIENTATION DATES AND PAYMENTS

A. **Highlander Orientation Dates:** Highlander Orientation dates are registered for on a "first-come, first-served" basis. Once a date has reached its maximum capacity, no additional reservations for that date may be made.

Upon receipt of a registration request, students will automatically be sent a tentative confirmation of registration by e-mail, through the online Highlander Orientation registration system. Registration is not finalized until a second confirmation email is received.

B. Changing a Confirmed **Highlander Orientation date:** To change the date of a Highlander Orientation session date, a request must be submitted least five business days prior to the confirmed Highlander Orientation session date. If capacity on the new date allows for the change, a change fee of $25.00 will be added to the Highlander Orientation amount due. No date changes will be made after 5 business days prior to the Highlander Orientation session date. Students requesting to change their Highlander Orientation session date after the five business day period will be required to register for a new session date and incur an additional $40 registration fee. Students who arrive for the wrong Highlander Orientation session will be allowed to attend as space allows, and will incur an additional $25 change of date fee.

C. Canceling a **Highlander Orientation session date:** By signing up for a Highlander Orientation session date the student recognizes that they are committed to paying for the session if they do not cancel more than five business days in advance of the Highlander Orientation session date.

Cancellation requests received **5 business days or more** prior to the Highlander Orientation session date will result in a refund of the $40 Highlander Orientation registration fee and will be assessed a $25 cancellation fee. Cancellation requests received **less than 5 business days** prior to the Highlander Orientation session date will not receive any refund. If you register for Highlander Orientation and do not attend, the $40 registration fee still applies.

If your admission is canceled or rescinded BEFORE your Highlander Orientation session date, we will make every effort to cancel your registration for Highlander Orientation on your behalf, but it is your responsibility to contact our office at:

Highlander Orientation for Transfers
3106 Student Services Building
Riverside, CA 92521
951-827-4531
A cancellation in advance of the Highlander Orientation date is the only way to avoid these charges. You must request a cancellation no later than five business days before your scheduled Highlander Orientation session.

D. Payment: I understand my payment for Highlander Orientation will be deferred to my fall quarter billing statement. No financial need waivers are available. All inquiries into Highlander Orientation related bills and fees must be submitted before October 15. After this date, no adjustment in the amount due will be made.

II. PERSONAL CONDUCT WHILE ATTENDING HIGHLANDER ORIENTATION AT UCR

A. Attendance and Participation:
In registering for Highlander Orientation I agree to attend all program components and remain on campus for the full duration of the program.

I understand that Highlander Orientation for Transfers is a one-day program, which begins at 8:00 am on the morning of that day and concludes at 6:00 pm.

I understand the University of California Riverside and its agents are not in a position to monitor, support or ensure the safety of students engaged in off campus activities and therefore accepts no liability for actions taken by individuals who fail to comply with this expectation.

I understand skipping or missing portions of the program or failure to comply with the University's request that I remain on campus for the duration of the Highlander Orientation for Transfers program may compromise my ability to register for classes.

B. Compliance with University Policies and Local, State and Federal Laws:
I understand I am expected to comply with all University policies, as well as local, state and federal laws and that my failure to do so may result in criminal prosecution and/or the imposition of University sanctions, including but not limited to loss of fall quarter registration.

For questions, please contact:

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3106 Student Services Building
Riverside, CA 92521
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